NATIONAL UNIVERSITY
Alumni Affairs Office

APPLICATION FOR ALUMNI ID CARD FORM

CIR-AAO-D-F-002

INSTRUCTIONS: *Write legibly and readable using BLOCK LETTERS.*

Last Name	First Name	Middle Name

Present Address	
Email Address	

Date of Birth	Gender	Citizenship	Civil Status	Contact Number
	☐ Male ☐ Female			

Please indicate the highest level of education you completed at National University by checking the appropriate box.	☐ Elementary ☐ College ☐ Junior High School ☐ Post-Graduate ☐ Senior High School ☐ Other _____

Course/Degree		Year Graduated	
Current Employer		Position Title	
Company Address		Office Number	

Are you allowing NU Alumni Office to provide your contact details for possible alumni activities?	☐ Yes	☐ No
Are you allowing NU to provide your contact details to companies for possible employment?	☐ Yes	☐ No

Alumni Signature	**Registrar Office**	**Accounting Office**	**ITSO**	**Alumni Affairs Office**
	Course: _____ Batch: _____ _____ *Signature over printed name*	OR #: _____ Date: _____ _____ *Signature over printed name*	_____ Printed Date _____ *Signature over printed name*	_____ Date Encoded _____ *Signature over printed name*

By providing this information, you consent to its use by National University for alumni activities, potential employment opportunities, and statistical purposes. The information will be stored in compliance with the Data Privacy Act of 2012. You certify that the information provided is accurate and understand that you have the right to update your details as needed. When the information is no longer required, it will be disposed of according to official school procedures.

☐ *I Agree*

_____
Signature over printed name

Procedure for Applying Alumni ID

1. *Fill-up Alumni ID Card Application Form*
2. *Proceed to Alumni Affairs Office for validation*
3. *Proceed to Accounting Office for payment*
4. *Proceed to ITSO for ID Processing/Printing*